**Peyton Forest ES**

**Date: 9/11/2019**

**Time: 3:00 pm**

**Location: PFES Conference Room**

1. **Call to order:** 3:20 p.m.
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Cynthia Gunner** | **Present** |
| **Parent/Guardian** | **Terry Williams** | **Present** |
| **Parent/Guardian** | **Benita Ross** | **Present** |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Dana Arnold** | **Present** |
| **Instructional Staff** | **Jesicca Welch** | **Present** |
| **Instructional Staff** | **Nancy Aragbaye** | **Present** |
| **Community Member** |  |  |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *Election of Officers*
   1. **Approval of Agenda:** Motion made by: Jesicca Welch; Seconded by: Nancy Aragbaye

Members Approving: all

Members Opposing: none

Members Abstaining: none

**Motion** Passes

* 1. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Nominee’s Name:** | Terry Williams |
| GO Team Members  **In favor** | all |
| GO Team Members **Opposed** | none |
| GO Team Members **Abstaining** | none |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat (tabled until next meeting)** |
| **Nominee’s Name:** |  |
| **Nominated by** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

**SWING SEAT RESULT:**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*
     1. **Chair: Result:** [Nancy Aragbaye]

|  |  |
| --- | --- |
| **Officer Position:** | **Chair** |
| **Nominee’s Name:** | Nancy Aragbaye |
| GO Team Members  **In favor** | all |
| GO Team Members **Opposed** | none |
| GO Team Members **Abstaining** | none |

* + 1. **Vice Chair: Result:** [Jesicca Welch]

|  |  |
| --- | --- |
| **Officer Position:** | **Vice Chair** |
| **Nominee’s Name:** | Jesicca Welch |
| GO Team Members  **In favor** | all |
| GO Team Members **Opposed** | none |
| GO Team Members **Abstaining** | none |

* + 1. **Secretary: Result:** [Battaliah Doster]

|  |  |
| --- | --- |
| **Officer Position:** | **Secretary** |
| **Nominee’s Name:** | Battaliah Doster |
| GO Team Members  **In favor** | all |
| GO Team Members **Opposed** | none |
| GO Team Members **Abstaining** | none |

* + 1. **Cluster Representative: Result:** [Benita Ross]

|  |  |
| --- | --- |
| **Officer Position:** | **Cluster-Representative** |
| **Nominee’s Name:** | Benita Ross |
| GO Team Members  **In favor** | all |
| GO Team Members **Opposed** | none |
| GO Team Members **Abstaining** | none |

* 1. **For High Schools: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Review and Approve Public Comment Format** [The Go Team agreed to allot for 20 minutes for public comments during the first four Go Team Meetings. Motion to adopt made by: [Benita Ross]; Seconded by: [Jesicca Welch]

Members Approving: all

Members Opposing: none

Members Abstaining: none

**Motion** [Passes]

* 1. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **9/11/19** | **3:00 pm** | **Peyton Forest ES** | **Yes** |
| **2** | **10/16/19** | **3:00 pm** | **Peyton Forest ES** | **Yes** |
| **3** | **11/20/19** | **3:00 pm** | **Peyton Forest ES** | **Yes** |
| **4** | **12/18/19** | **3:00 pm** | **Peyton Forest ES** | **Yes** |
| **5** | **1/29/20** | **3:00 pm** | **Peyton Forest ES** | **Yes** |
| **6** | **3/18/20** | **3:00 pm** | **Peyton Forest ES** | **Yes** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving: all

Members Approving:

Members Approving:

**Motion** [Passes]

1. **Discussion Items** *(None)*
   1. **Discussion Item 1**: [Add description of discussion item and brief summary of the discussion]
   2. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]
2. **Information Items** *(Leveling/Budget Items)*
   1. **Principal’s Report** [X. Information Items – We were slated to have 426 students, not including Pre-K students. If we had any lower, we could have possibly loss a teacher. We were at 427 at the leveling date, so we will not lose teachers. Many students have gone to Atlanta Heights and Kipp, but some are trickling back in as the year progresses.]
   2. **Information Item 2** [Principal Gunner discussed the impact of the House System. Live School Points are working to increase positive behavior]
3. **Announcements** [Go Team Summit on September 28th. Asking for three members to attend. New Member Orientation will be provided, breakfast and lunch as well.
4. **Adjournment**

Motion made by: [Dana Arnold]; Seconded by: [Nancy Aragbaye]

Members Approving: all

Members Opposing: none

Members Abstaining: none

**Motion** [Passes]

**ADJOURNED AT** [4:00 p.m.]

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**Minutes Taken By:** [Dana Arnold]

**Position:** [ GO Team Member]

**Date Approved:** [Insert Date When Approved]